Logging and reflecting on CPD on MyCIH

- Chartered Institute of Housing
- 1. Log into "MyCIH" via the website. If you haven't created a log in, you will need to do this by clicking on SIGN UP NOW

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2. Click on "MyCIH" in the top left corner - this takes you to your profile page

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3. Click MEMBERSHIP from the left-hand side options, then My CPD

	Welcome to My CIH	l	Search My Cl
Home / Profile			
Profile			
	We love to stay in touch with you and th membership benefits, events and qualifi ensure any changes made are updated t	e more details you provide the easier it becomes cations that allow you to become a better housin o your records by clicking Save at the bottom of	s to inform you of ng professional. Please this page.
Profile	First name *	Last name *	
Details	Known as *		
Membership			

Membership

	My membership information			
Membership details	Membership status:			
Bank account	Membership grade: CIH Member			
Му СРД	Membership class:			
Professional achievement	Start date:			
Back to main menu	Renewal date:			

4. Choose your CPD year and click on Edit My CPD

My CPD

		Record and vie	ew your CPD he	re.					
		CPD year 🕇	Name	Membership number	Start date	End date	Total CPD hours		
N	lembership details	2022						*	
В	ank account	2023							
N	Iy CPD	LULJ						*	
P	rofessional achievement	2024					(*	
В	ack to main menu							Edit My (CPD
wh	ere you can add a CF	PD log	activity	How long did you this activity?	spend on	Created on ♦	Ad	d log	>
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- 5. You will then be able to:
 - Select CPD type, CPD activity, event, or training using the drop down boxes or typing the activity if not listed
 - Record the number of hours spent on the activity
 - Reflect on each activity (What did you learn from this? / How will you use this learning? Any further actions?)

Add to CPD log

CPD type *	
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Development activity	
	Q
Name of event	
	۹
Event name if not listed	
Name of training	
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Select or search options	\succeq
Enter number of hours spent on this activity	
What did you learn from this?	
	li
How will you use this learning? Any further actions?	
	1

6. In the next step, you can also upload evidence of your CPD



For more information on CPD please click <u>here</u>.