



**Chartered
Institute of
Housing**

Statement of experience information

Tutor - Please note: this role is on a contractor basis

Our learners study our qualifications in two ways, online or blended (a combination of face-to-face study days and online learning). Tutors play an integral role in supporting learners to achieve their qualification. Your statement should include evidence of:

- providing tutorial support to adult learners studying through online or blended learning from induction through to the completion of the qualification. Examples of how you have supported learners experiencing difficulties would be useful.
- knowledge of the housing sector
- evidence of continuing professional development in teaching and assessment, and the housing sector
- please confirm which housing qualifications you have experience in teaching.
- you will need to read the tutor/IV specification as well as this statement of experience.

You will require a regulated or equivalent assessment and/or teaching qualification relevant to the role*

Internal Verifiers - Please note: this role is on a contractor basis

Internal verifiers play an integral role in ensuring the standardisation and consistency of our online and blended qualifications. Your statement should include evidence of:

- recent internal verification or external examining experience in a learning environment such as an independent provider, further or higher education setting
- evidence of continuing professional development in teaching, learning and assessment, and the housing sector
- working with a team of assessors

You will require a regulated or equivalent internal verification qualification relevant to the role*

Apprenticeship Associates - Please note: this role is on a contractor basis

- experience in coaching and/or mentoring
- recent teaching and assessment or training experience in a learning environment such as an independent provider, further or higher education setting
- evidence of continuing professional development in teaching and assessment, and the housing sector
- Supporting adult learners with diverse needs

You will require a degree equivalent level qualification in a cognate area and/or a relevant professional qualification relevant to the role*

Trainers - Please note: this role is on a contractor basis

- a recognised expert in your field – housing or housing related sectors
- recent training experience in a range of environments

- evidence of adapting and refreshing course materials and delivery techniques
- evidence of continuing professional development both in your field of expertise and course delivery

You will require a regulated or equivalent training and/or teaching qualification relevant to the role *

If you are interested in applying for a role with us, please send CV, references and statement to:

Learning and Development Manager at Housing.academy@cih.org -Tutors and IV's
Training and Apprenticeships Manager at apprenticeships@cih.org - Apprenticeship
Associates/Trainers

* Qualification Requirements – Guidance for CIH Housing Academy Contractors identifies preferred qualifications. If you are working towards a qualification this must be completed within 12 months of starting with CIH.